## J. D. Withers Building \* FOR MULTIPLE DAYS, PLEASE ATTACH A SEPARATE FORM FILLED OUT\* RESERVATIONS MUST BE MADE AT LEAST ONE WEEK IN ADVANCE



<form>         PFE OF EVENT:       ISB of the Xensor Mathematical Action of the Xensor Mathematical Action of Xensor Mathematical Action Action of Xensor Mathematical Action Action Action Ac</form>	NAME:							City of Auburn			
<form>         ADDRESS:      </form>	TYPE OF EVENT:							1369 4th Avenue Auburn, GA 30011			
<form>         CTY::       STATE:       ZIP         PHONE::       EMAIL:         RENTAL DATE:         CTO CONSTRUCTION CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCTION       CONSTRUCTION CONSTRUCTION         CONSTRUCTION CONSTRUCT</form>	ADDRESS:										
<form></form>	CITY:			STATE:		ZIP		770.963.4002 ext. 230			
<section-header><form> Second problem in the intermediation of t</form></section-header>	PHONE: EMAIL:										
<text><form><form></form></form></text>	RENTAL DATE:										
TIME       DOTAL DURATION:       HTM         0. The key must be picked up on the week of the event at City Hall. Monday through Friday 8:30 to 4:30. <ul> <li>A 350.00 damage/cleanup deposit is required. A the conclusion of the event the bases is asked to be the bases is asked to base the base that in the pohen number with the base number with the base number with a fast as and provided that they are returned to their original position at the conclusion of your rental use.        <ul> <li>A 333 NSF Fee is placed on each eturned theket.</li> <li>Bees the asked that all this is in the proper trash receptade. Make sure all windows and dones are closed and locked at the conclusion of your rental use.</li> <li>D ab coholic beverages are allowed.</li> <li>A solocholic beverages are allowed.</li> <li>A solocholic beverages are allowed.</li> <li>The City employees, affores, and agents from any and all dams and damages of the base the base is asked to allow and complex the original position within the complex sub and the proper trash receptade. Make sure all windows and damage and allowed.</li> <li>A solocholic beverages are allowed.</li> <li>A solocholic beverages are allowed.</li> <li>A consideration for the use of the City Bulding, the undersigned agrees to indemnify and hold harmones with incomportane the theoregrade theobar. Indeprete manetand the facharbian is a</li></ul></li></ul>											
PLENE AND CONCURSENT       MINIMUM FOUR HOURS OF USE PRE DAY         1. The key must be picked up on the week of the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is an approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is an approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is an approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is an approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is an approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation is accurate. The base from the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation is accurate. The base from the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30 to 4.30.       Image: Change approximation is approximation in the event at City Hail. Mondy through Friday 8.30.       Image: Change approxity Hail C			DLOIN.	LIND.		TOTAL DURATION:	HRS	X	DEPOSIT	\$50	
1. The key must be picked up on the week of the event at City Hall. Monday through Friday 320 to 4:30.       A 55:00 do leave the doars of the event the lesse is asked to leave the post is required boars in the intervent of a doars of the event the lesse is asked to leave the the conclustory. The deposit is required to the especiation of the event the lesse is asked to leave the doars of and leave the data of the differences. Lum of the adult thum of all lights and network all doced frows: thus of the difference that the rohor was all doced frows: thus of the difference that the rohor was all doced frows: thus of the difference that the event of the event and the the event doced from the agreement.          \[             A 333 NF3 - Signification form is accurate. The last four digits of this number with the the event doced from and signification form is accurate. The last four digits of this number with the two the data with the two of data was of the data of the accelence of the accelenc		<ul> <li>The key must be picked up on the week of the event at City Hall. Monday through Friday 8:30 to 4:30.</li> <li>A \$50.00 damage/cleanup deposit is required. At the conclusion of the event the lessee is asked to leave the building in a "ready to use" condition. Remove all decorations, sweep the floors (and mop, if necessary,) wipe</li> </ul>									
and return the key. The deposit is refundable if the event coordinator completes the checklist, finds the facility to be in security code for the application form is accurate. The last four digits of this number value is a security code of the building alarm, which you can activate or deactivate. Please note that in the event of a last earning that requires staff intervention, the security deposit will be forfeited.       \$30         4. A 353 NSF Fee is placed on each returned of that all trash is in the proper trash receptacle. Make sure all windows and doors are closed and tooked at the conclusion of your required by the forfeited.       \$NON-PROFT       \$50         7. JD Wither Building alarm, which you can activate or deactivate or deactive or deactivate or de	2.										
Tables alarm that requires staff intervention, the security deposit will be forfeited.       \$353 Fee is placed on each returned check       Image: Security deposit will be forfeited.       Non-PROFIT       \$50         12. A \$353 NFS Fee is placed on each returned check       Image: Non-PROFIT       \$50         13. Places make sure tables and chairs around provided that they are returned to their original position at the conclusion of your rental use       Image: Non-PROFIT       \$50         14. Diverse studies and chairs around provided that they are returned to their original position at the conclusion of your rental use       Image: Non-PROFIT       \$50         15. Peaks make sure that all lights are off and that all trach is in the proper trash receptacle. Make sure all windows are closed and locked at the conclusion of your rental use       Image: Non-Profits       Image: Non-Profits       Image: Non-Profits       Non-Chitzens       Non-Chitzens       Non-Chitzens       Non-Chitzens       Non-Chitzens       Non-Chitzens       Image: Non-Chitzens       Non-Chitzens       Image: Non-Profits       Image: Non-Profits       Image: Non-Profits       Image: Non-Chitzens       Image: Non-Chitzens       Image: Non-Chitzens       Non-Chitzens       Image: Non-Chitzens       I	3.	be in good order and signs off on the agreement. Ensure that the phone number provided on the application form is accurate. The last four digits of this number wil						NON-PROFIT \$30			
sion of rental use.          Sion of rental use.       Autourn Citizens)         Autourn Citizens)       <		false alarm that requires staff intervention, the security deposit will be forfeited.									
<ul> <li>6. Please make sure that all lights are off and that all trash is in the proper trash receptacle. Make sure all windows and clocka at the conclusion of your rental use</li> <li>7. JD Wither Building: All deliveries (food, equipment, decorations, etc.) must be brought in through rear entrance.</li> <li>8. No alcoholic beverages are allowed.</li> <li>9. The City enforces State law regarding weapons on its properties and in its buildings.</li> <li>10. The rental of Public Building is available to persons over the age of 18.</li> <li>11. Renters must adhere to maximum building occupancy required by safety fire code regulation.</li> <li>12. As consideration for the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn. Georgia, and its employees, officers, and agents form any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building.</li> <li>13. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department five (5) business days piro to the event.</li> <li>By signing the application below, 1 agree to abide by the following Terms and Conditions: In onsideration for rental of the premises. Understand, and agree to follow and comply with all City property, and will not be using the facilities for that purpose unless I have written permission.</li> <li>I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:</li> <li>Signature:</li> <li>Date:</li> <li>Date:</li> <li>Date:</li> <li>Date approved By:</li> <li>Date Approved By:</li> <li>Date Approved By:</li> <li>Date of Rental:</li> <li>Date:</li> <li>Staff Initials:</li> </ul>	5. Feel free to move tables and chairs around provided that they are returned to their original position at the conclu-						e conclu-	ADDITIONAL HOURS			
8. No alcoholic beverages are allowed.          9. The City enforces State law regarding weapons on its properties and in its buildings.       Immediate in the City enforces State law regarding weapons on its properties and in its buildings.         10. The rental of Public Buildings is available to persons over the age of 18.       Non-Citizens         11. Renters must adhere to maximum building occupancy required by safety fire code regulation.       Non-Citizens         12. As consideration for the City Building, the undersigned agrees to indemnify and hold hamless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building.       Non-Citizens         13. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department five (5) business days prior to the event.       Rental Fee       \$         14. consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in nor return of deposit. If their understanding is in not allowed on City property, and will not be using the facilities for that purpose unless I have written permission.       Rental Fee       \$         12. Laccept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Date:       Deposit Due       \$ 50         Signature:											
9. The City enforces Sate law regarding weapons on its properties and in its buildings.       Non-Citizens         10. The rental of Public Buildings is available to persons over the age of 18.       Non-Citizens         11. Renters must adhere to maximum building occupancy required by safety fire code regulation.       Image: Composition of the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agares its nom any and all claims and damages of any kind, including items of stees and expenses of litigation, relating to or anxing from the undersigned's use of the Building.       Image: Composition of the use of the City Building on the event.         13. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department five (5) business days prior to the event.       Rental Fee       \$         14. consideration for fental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in posse unless I have written permission.       Rental Fee       \$         I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Date:       Deposit Due       \$ 50         Signature:       Date:       Deposit Due       \$ 50       Deposit Due       \$ 50         Signature:       Date Payment Received:       Rental Approved By:       Date Approved By: <td< td=""><td></td><td colspan="6"></td><td><math display="block">\square</math></td><td>X \$12</td><td>2.50 = \$</td></td<>								$\square$	X \$12	2.50 = \$	
11. Renters must adhere to maximum building occupancy required by safety fire code regulation.       Image: Comparison of the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building.       Image: Comparison of the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building.       Image: Comparison of the use of the City Building and Comploy with all City Policies which are incorporated herein by reference. Failure to comply with these policies with a fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission.       Image: Comparison of the property and will not be using the facilities for that purpose unless I have written permission.         12. Accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Image: Comparison of the property of the set	9.	The City enforces State law regarding weapons on its properties and in its buildings.						Non-Citizens			
of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of illigation, relating to or arising from the undersigned's use of the Building.         13. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department five (5) business days prior to the event.         By signing the application below, I agree to abide by the following Terms and Conditions:         In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in on return of deposit. I further understand that fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission.         I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by: <ul> <li>Date:</li> <li>Deposit Due</li> <li>\$ 50</li> <li>Total Due</li> <li>Date Payment Received:</li> <li>GASH CARD CK/MO#</li> <li>Date of Rental:</li> <li>Date of Rental:</li> <li>Date of Rental:</li> <li>Date of Rental:</li> <li>Staff Initials:</li> </ul> Building passed inspection? YES NO Deposit Returned:								X \$18.75 = \$			
13. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department five (5) business days prior to the event.       Rental Fee       \$         By signing the application below, I agree to abide by the following Terms and Conditions: In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in non return of deposit. I further understand that fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission.       Rental Fee       \$         I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Date:       Deposit Due       \$ 50         Print Name:		12. As consideration for the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Build-									
In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies with are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in non return of deposit. I further understand that fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission.       Additional         I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Date:       Deposit Due       \$ 50         Signature:	13.	Cancell				lessee must notify the Parks	s and				
be using the facilities for that purpose unless I have written permission.   I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form   Signature:   Print Name:   Title:     Date Payment Received:   Security Deposit Due:   \$50.00   CASH   CARD   CK/MO#   Amount Remaining \$     No     Print Remaining \$     Pate of Rental:     Print Remaining \$	In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are								Rental Fee \$		
I accept responsibility of use of the J.D. Withers Building on the date(s) and hours stated on this form Agreed to by:       Hours         Signature:       Date:       Deposit Due       \$ 50         Print Name:       Total Due       Total Due       Image: Composition of the date of the d	and will result in non return of deposit. I further understand that fundraising is not allowed on City property, and will not							Additional		¢	
Date Payment Received:       Rental Approved By:       Building passed inspection?       YES       NO         CASH       CARD       CK/MO#       Date of Rental:       Date of Rental:       Deposit Returned:       Staff Initials:								Hours		Ý 	
Title:       Total Due         Date Payment Received:	Signature:				Date:			Deposit Due		\$ <b>50</b>	
Date Payment Received:					_			Tota	Due		
Security Deposit Due: \$50.00       Internal Approved By       Date Approved By       Date Approved By         CASH       CARD       CK/MO#       Date Approved:       Return Security Deposit?       YES INO         Amount Remaining \$       Date of Rental:       Date of Rental:       Deposit Returned:Staff Initials:	<u></u>										
	Sec	urity De	eposit Due: \$50.00		Date Approved	Date Approved: R			rity Deposit?		
								osit Reti	mea:		